

NOTE VENUE & TIME

**FACULTY OF COMMERCE
IT COMMITTEE**

A meeting of the IT Committee of the Faculty of Commerce will be held in Room 507 (with telephone link to Launceston), Commerce and Economics building, **Hobart** on **Tuesday 13 August 2002** at **15.10 hrs.**

Jon D Kendall
Chair, Faculty IT Committee
Faculty of Commerce

AGENDA

1.0 PRELIMINARY MATTERS (20 MINUTES)

1.1 APOLOGIES

1.2 WELCOME

1.3 MINUTES

First meeting

1.4 REPORT OF THE CHAIR

Issues from previous meeting

- 1.4.1 IS Tutorial booking system – pilot meeting (see Attachment 1)
- 1.4.4 Student representatives: student feedback slide (see Attachment 2)
- 3.0 Mid Year Progress Report (given to the Dean and Faculty Executive)
- 4.6 SLA Website Maintenance: Status

- <http://www.its.utas.edu.au/dms/comm-SLA/>

Current issues

- Copyright compliance and content management system

1.5 REPORT OF ITS (JACK POTTER)

Issues from previous meeting

- 1.5.1 Student focus groups--status (by AR)
- 1.5.2 Dell sound card issue
- 1.5.3 Multimedia streaming--status

Ongoing developments within the Faculty of Commerce (lease machine installation progress. Server issues)

1.6 REPORT OF ITS (ADRIAN DILLON/ALISTAIR ROBERTS)

Issues from previous meeting

Ongoing developments University wide.

2.0 FACULTY CONTENT MANAGEMENT SYSTEM (5 MINUTES)

2.1 UPDATE BY TRACY KOSTIUK

3.0 ISSUES ARISING FROM THE SLA IMPLEMENTATION (15 MINUTES)

3.1 LAB PRINTING ISSUES

3.2 MANAGEMENT PHD STUDENT COMPUTERS

3.3 HELPDESK RESPONSE TIME AND RELATED ISSUES: STATUS ON STATISTICS RETRIEVAL

4.0 OTHER BUSINESS (10 MINUTES)