

Jon D Kendall

From: Ross L Richardson [Ross.Richardson@utas.edu.au]
Sent: Friday, 27 September, 2002 10:01
To: Paul.Turner@utas.edu.au; Jon.Kendall@utas.edu.au
Subject: Faculty Tute Booking System Pilot info

Sorry for the delay, I've been away sick since Monday. Will put this information into the requested spreadsheet as soon as I catch up sufficiently...

Here's the information required for each supported kind of session...

====

For each kind of session (e.g. tutorial, workshop, lab) to be supported by the Faculty of Commerce Tutorial Booking System Pilot, the following information is required :

- name of person responsible
- email address of person responsible
- kind of session
 - example : "BSA101 Tutorials/Labs (Semester 2, Hobart)"
- date/time at which booking is to be enabled
 - the default has yet to be determined
- date/time at which booking is to be disabled
 - default : 18:00 on last Friday of semester
- date/time at which automatic allocation is to commence
 - NOTE : it is **not** guaranteed (at this stage) that separate dates/times will be supported for each kind of session
- whether students should be notified (by email) of automatic allocation
 - NOTE : it is **not** guaranteed (at this stage) that separate values will be supported for each kind of session
- unit/year/semester/campus combination(s) which entitle students to make bookings for the kind of session
 - example : BSA101, 2002, Semester 2, Hobart
- for each session (e.g. tutorial), the following are required
 - day of week
 - time of day
 - example : "15:10"
 - details
 - example : "Weeks 15-20 Tut in IS216; Weeks 21-25 Lab in IS214"
 - capacity
 - example : 33
 - the booking system will allow no more than this number of bookings to be created for the individual session; it is possible to increase this value once the system is "live"
 - whether the individual session is likely to be popular
 - example : FALSE
 - in general, sessions near lectures and those relatively early or late in the day are popular with part-time students; when allocating students, the system attempts to maintain slightly more free spaces in "popular" sessions

====

Cheers,
rlr

--

Ross L Richardson Phone: +61 (0)3 6226 6233
<URL:mailto:Ross.Richardson@utas.edu.au> Fax: +61 (0)3 6226 6211
<URL:http://www.infosys.utas.edu.au/cgi/people/staff/ross_richardson/>
School of Information Systems, University of Tasmania, AUSTRALIA